

Center Name: Y D I Headstart - Velarde		Address: HWY 68 Velarde, NM 87582			Phone: (505)852-1300		
License Number: 94598	Issue Date: 10/5/2016	Expiration Date: 10/4/2017	Type: 5 Star FOCUS Child Care Center		Status: Licensed		
Capacity					Census		
Over Age 2:	20	Under Age 2:	0	Night Care:	0	Playground:	20
		Over 2:	14	Under 2:	0		
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:30 AM	07:30 AM	07:30 AM	07:30 AM	07:30 AM	Closed	Closed
Closing Times:	02:30 PM	02:30 PM	02:30 PM	02:30 PM	02:30 PM		
# of Classrooms: 1	Purpose: Annual		Date: 08/24/2017		Time: 10:00 AM		
Comments							

A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:

Licensure	
8.16.2.11 A TYPES OF LICENSES	Compliance
8.16.2.11 B RENEWAL OF LICENSE	Compliance
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE	N/A
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS	N/A
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES	N/A
8.16.2.18 D COMPLAINTS	N/A
8.16.2.21 A LICENSING REQUIREMENTS	Compliance
8.16.2.21 B CAPACITY OF CENTERS	Compliance
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS	Compliance
Administrative Requirements	
8.16.2.22 A ADMINISTRATION RECORDS	Compliance
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT	Compliance
8.16.2.22 C POLICY AND PROCEDURES	Compliance
8.16.2.22 D FAMILY HANDBOOK	Compliance
8.16.2.22 E CHILDREN'S RECORDS	Compliance
8.16.2.22 F PERSONNEL RECORDS	Compliance
8.16.2.22 G PERSONNEL HANDBOOK	Compliance
Personnel & Staffing	
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS	Compliance
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING	Non-compliance

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Personnel & Staffing

Deficiencies

Educators did not complete the following training within 3-months: Health and Safety Training

Regulation: 8.16.2.23B(2)(b)

Corrective Action Plan

All educators, regardless of the number of hours per week, will complete the above listed training.

The following staff members need to complete the required training:

Date to be Completed: 09/29/2017

8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES	Compliance
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Services & Care of Children

8.16.2.24 A GUIDANCE	Compliance
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8.16.2.24 B NAPS OR REST PERIOD	Not Inspected
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8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS	Compliance
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8.16.2.24 D DIAPERING AND TOILETING	Compliance
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8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS	Compliance
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8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE	N/A
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8.16.2.24 G PHYSICAL ENVIRONMENT	Compliance
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8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT	Compliance
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8.16.2.24 I EQUIPMENT AND PROGRAM	Compliance
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8.16.2.24 J OUTDOOR PLAY AREAS	Compliance
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8.16.2.24 K SWIMMING, WADING AND WATER	N/A
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8.16.2.24 L FIELD TRIPS	N/A
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Food Service

8.16.2.25 B MEALS AND SNACKS	Compliance
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8.16.2.25 C MENUS	Compliance
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8.16.2.25 D KITCHENS	Compliance
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8.16.2.25 E MEAL TIMES	Compliance
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Health & Safety Requirements

8.16.2.26 A HYGIENE	Compliance
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8.16.2.26 B FIRST AID REQUIREMENTS	Compliance
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8.16.2.26 C MEDICATION	N/A
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8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS	Compliance
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8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS	N/A
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Buildings, Grounds & Safety

8.16.2.29 A HOUSEKEEPING	Compliance
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8.16.2.29 B PEST CONTROL	N/A
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Buildings, Grounds & Safety		
8.16.2.29 C MECHANICAL SYSTEMS		Compliance
8.16.2.29 D WATER AND WASTE		Compliance
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Compliance
8.16.2.29 F EXITS AND WINDOWS		Compliance
8.16.2.29 G TOILET AND BATHING FACILITIES		Compliance
8.16.2.29 H SAFETY COMPLIANCE		Compliance
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Compliance
8.16.2.29 J PETS		N/A

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

 11:15 AM

08/24/2017



08/24/2017

Surveyor: Dion Ortega	Date	Facility Rep: Martha Herrera	Date
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